



SAFF SAFEGUARDING POLICY

EDITION 2025

1. MESSAGES

From the President:

The South Asian Football Federation (SAFF) has always been committed to the growth and development of football in our region. Over the years, we have seen our humble beginnings evolve into a dynamic force for the sport, where we now proudly host tournaments across various age groups, in both men's and women's categories. These tournaments have not only helped engage youth but have also created opportunities and aspirations for countless young footballers, allowing them to dream big.

In line with our ongoing dedication to player welfare, we have taken an important step forward with the introduction of this Safeguarding Policy. This policy addresses the everyday challenges faced by our youth players, ensuring their safety and security both on and off the field. By providing clear guidelines and protocols, we aim to create a safe environment that fosters trust, growth, and a love for the beautiful game.

At SAFF, we strive to maintain transparency and inclusivity in all our activities, ensuring that the values of fairness, respect, and accountability are upheld at all times. We firmly believe that football in South Asia is undergoing a transformative phase, and SAFF is proud to be at the forefront of this evolution. By implementing safeguarding measures, we continue to pave the way for a safer, more inclusive future for our players, coaches, and all stakeholders. Together, we are ensuring that the beautiful game thrives and remains a source of joy and inspiration for generations to come.



A handwritten signature in black ink, which appears to read 'Kazi Md. Salahuddin'.

Kazi Md. Salahuddin

President

South Asian Football Federation

From the General Secretary:

At the South Asian Football Federation, we believe football must be more than just a game, it must be a force for safety, inclusion, and social responsibility.

South Asia is a region of immense diversity of people, languages, landscapes, and lived experiences. This diversity is our greatest strength, but it also demands that we build systems that protect every child, player, volunteer, and stakeholder involved in our game. As we work to elevate football across the beaches of the Maldives, the plains of Bangladesh, the deserts of Pakistan, and the mountains of Bhutan and Nepal, we must ensure that safety, dignity, and respect are the foundations of that growth.

Safeguarding is not optional it is essential. It is the standard by which we must be judged as custodians of the game. This Safeguarding Policy reflects SAFF's unwavering commitment to protect those most vulnerable and to build environments where all can participate without fear of harm or abuse. We recognise that our efforts must go beyond policies on paper; they must live in our competitions, our clubs, our training programs, and our leadership. That's why this document is both a declaration of intent and a practical guide for Member Associations to embed safeguarding into every aspect of football operation. Our dictum, Strength in Unity, guides not only our sporting ambition but also our collective responsibility to care for those who make the game what it is — especially our children. We urge every Member Association, official, coach, and partner to treat this policy not as a formality, but as a foundational element of the future we are building together.

Let this be a united step toward a safer, stronger, and more inclusive football culture across South Asia.



Purushottam Kattel

General Secretary

South Asian Football Federation



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3. CHILD SAFEGUARDING POLICY AND FRAMEWORK

This safeguarding policy outlines the protective measures SAFF has developed to shield children and vulnerable individuals from abuse and harm across all levels of football. The policy specifically:

- Recognises the unique vulnerabilities of children and adults at risk in football contexts.
- Identifies unacceptable behaviours such as physical, sexual, and emotional abuse, neglect, exploitation, discrimination, and grooming.
- Provides a structured framework of codes of conduct, education, monitoring, and accountability to prevent harm.
- Details clear, confidential, and accessible reporting mechanisms for safeguarding concerns.

4. INTRODUCTION

Policy Statement:

SAFF believes that every child and vulnerable adult has the right to enjoy football in an environment free from harm. We aim to foster a safeguarding culture across all our Member Associations (MAs), competitions, and affiliated bodies.

Vision:

To ensure that football throughout South Asia is safe, empowering, and respectful of all participants' rights and dignity.

Mission:

To embed safeguarding literacy, best practices and a culture of safety across all levels of football under SAFF.

Purpose:

To prevent, detect, and respond to harm, abuse, and exploitation through clear policies, procedures, and ongoing education.

Policy Formulation:

This policy draws from:

- FIFA Guardians Toolkit
- AFC Child Safeguarding Policy
- National laws and regional standards, including but not limited to:
 - **Bangladesh:** The Children Act 2013
 - **Bhutan:** Child Care and Protection Act 2011 (CCPA)
 - **India:** The Juvenile Justice (Care and Protection of Children) Act 2000 (amended in 2015), the Protection of Children from Sexual Offences (POCSO) Act 2012, and the National Child Protection Policy 2018
 - **Maldives:** Child Rights Protection Act (19/2019)

- **Nepal:** The Act Relating to Children 2018
 - **Pakistan:** The Child Protection System Bill 2014
 - **Sri Lanka:** National Child Protection Authority Act 1998 and National Child Protection Policy 2013
- Stakeholder consultation including youth participants

Organizational Culture:

We promote a proactive, transparent, and survivor-centred approach to safeguarding. Football environments must encourage reporting, enforce accountability, and build capacity to prevent abuse.

Policy Limitations:

This policy is not a substitute for national child protection laws or criminal investigations. It complements, not replaces, legal frameworks.

5. SCOPE OF POLICY

This policy applies to all individuals involved in SAFF-related football activities, including but not limited to:

- SAFF staff, SAFF Executive Committee members, SAFF Standing Committee members, and volunteers
- Member Association (MA) officials and staff
- Coaches, instructors, referees, and team officials
- Medical personnel
- Parents, guardians, and spectators
- Youth players and peer mentors
- Contractors, vendors, and consultants working with SAFF or its MAs
- All SAFF staff, volunteers, referees, coaches, medical personnel, and contractors.
- Member Associations (MAs), requiring them to adopt SAFF-aligned policies within 12 months
- Third-party vendors at SAFF events

6. DEFINITIONS (Safeguarding Technical Terms)

Child: Any individual under the age of 18.

Vulnerable Adult: A person aged 18 or older who is at increased risk of harm due to age, disability, illness, or dependency.

Safeguarding: All proactive measures taken to protect children and vulnerable adults from harm. This includes prevention of physical, emotional, psychological, and sexual harm or neglect, and the creation of safe environments.

Abuse: Any deliberate or negligent act that causes harm to a child or vulnerable adult, including physical, emotional, and sexual abuse, neglect, bullying, exploitation, and grooming.

Neglect: The persistent failure to meet a child's basic physical and emotional needs, which can result in serious impairment to their health or development. This includes failure to provide adequate food, shelter, clothing, supervision, and medical care.

Poor Practice: Behaviour that is not abusive but falls short of expected standards. This includes actions that are unprofessional, inappropriate, or create a risk of harm to a child or vulnerable adult.

Safeguarding Officer: A designated individual within SAFF responsible for developing, implementing, and monitoring the safeguarding policy. They oversee reporting and investigation of safeguarding concerns.

Safeguarding Focal Point: A person appointed within each MA to support the implementation of safeguarding at a local level, serve as the point of contact, and escalate concerns when needed.

Child Protection: Specific procedures and measures to protect children who are at risk of or are experiencing abuse, exploitation, or neglect.

Physical Abuse: Includes hitting, shaking, throwing, poisoning, burning, or otherwise causing physical harm to a child. This also includes excessive or inappropriate physical training that results in injury.

Emotional Abuse: Involves persistent emotional ill-treatment of a child, including verbal abuse, belittling, threats, humiliation, and constant criticism. This includes psychological manipulation and excessive pressure.

Sexual Abuse: Any sexual activity with a child, whether or not the child is aware of or consents to what is happening. This includes grooming, sexual harassment, exploitation, and any sexual behaviour that uses power or manipulation.

Cyber Abuse: Use of technology (social media, messaging, emails) to harass, bully, exploit, or groom children.

Grooming: When an adult builds an emotional connection with a child to gain their trust for the purpose of sexual abuse or exploitation. (Online or in-person).

Bullying: Repeated aggressive behaviour, whether physical, verbal, or emotional, intended to hurt another person. Includes cyberbullying.

Sexual Harassment: Unwanted sexual advances, comments, or any other sexual conduct that creates an intimidating, hostile, or offensive environment.

Discrimination: Unfair or unequal treatment of individuals based on characteristics such as gender, ethnicity, religion, ability, or socioeconomic status.

Unacceptable Behaviour: Any action violating this policy (e.g., discrimination, sexual comments, inappropriate contact).

LGBTQ+ Inclusivity: Explicit protection against discrimination based on sexual orientation or gender identity.

Children with Disabilities: Additional safeguards for accessibility and communication.

Exploitation: Using a child or vulnerable adult for profit, labour, sexual purposes, or personal gain in a way that is harmful or unfair.

7. IMPLEMENTATION

Using FIFA's "5 Steps to Safeguarding", SAFF aims to implement the policy through steps mentioned below: **Five Enhanced Steps:**

1. Risk Assessment

- Conduct annual audits of all programs using the **SAFF Risk Assessment Tool** (Annexure 1).
- Mandate MAs to submit safeguarding plans.

2. Policy Alignment

- MAs must adopt SAFF's policy or demonstrate equivalence within 12 months.

3. Procedures

- **Recruitment:**
 - Criminal background checks + reference verification for all child-facing roles.
 - Probation periods (3–6 months) for new hires.
- **Codes of Conduct:** Separate documents for staff, children, and parents (Annexure 2).

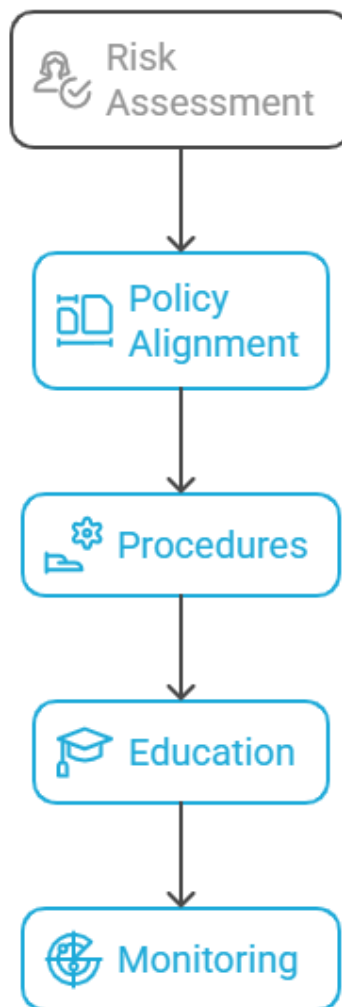
4. Education

- **Training:** Annual safeguarding certification for all staff; bi-annual refreshers for MAs.

- **Awareness:** Workshops for children on reporting abuse.

5. Monitoring

- Annual MA audits + unannounced spot checks.
- Biennial policy reviews (or immediately after major incidents).

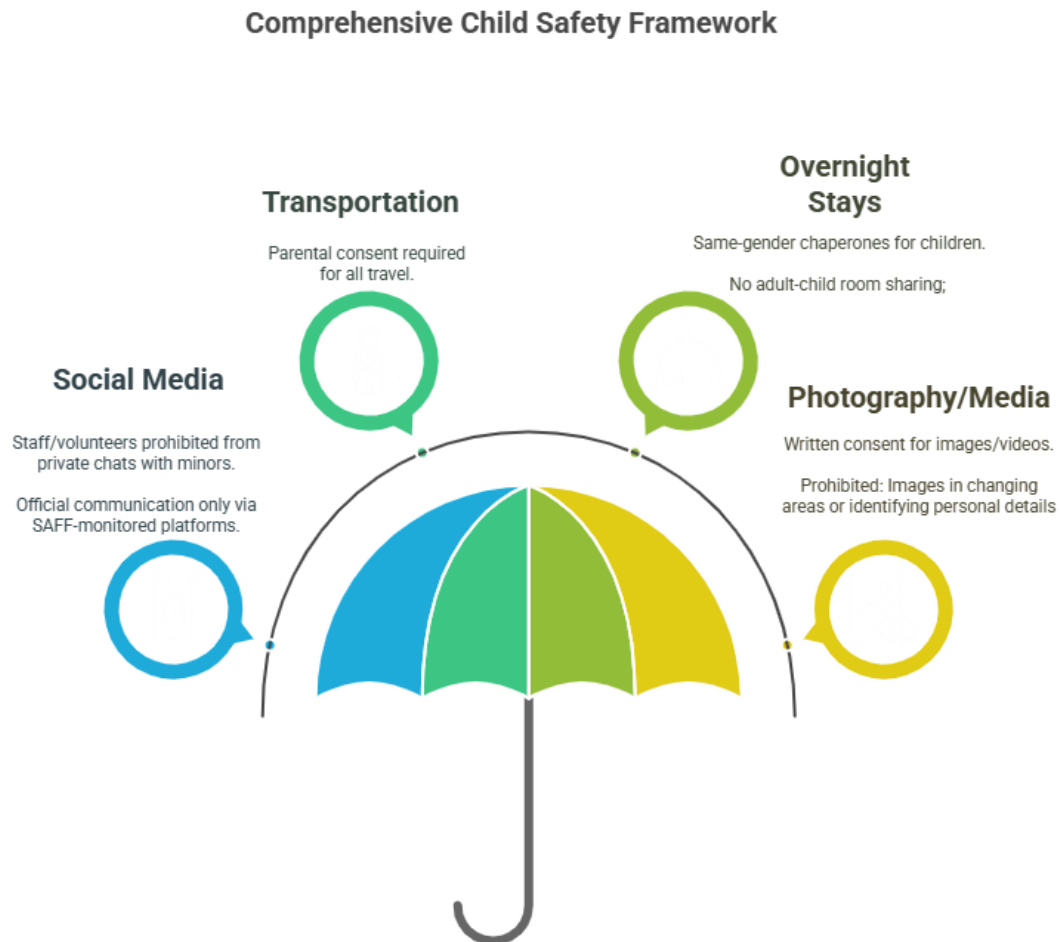


8. PRINCIPLES

Aligned with FIFA's 5 key principles:

1. Best interests of the child
2. Child rights first
3. Non-discrimination
4. Shared responsibility
5. Defined roles and reporting paths

9. RISK MITIGATION GUIDELINES



10. RECOGNISING AND RESPONDING TO SAFEGUARDING CONCERNS

Indicators of Abuse

Staff are trained to recognise physical, emotional, and behavioural signs of abuse.

Disclosure Guidance

When a child discloses:

- Stay calm, listen, take them seriously
- Do not promise secrecy
- Document factually
- Refer to appropriate authority immediately

Reporting Flow



10.1 Dealing with Allegations

- Confidential reporting to Safeguarding Officers

- Immediate safety actions if high risk
- Full investigation protocols followed
- Support for victim during and after inquiry

10.2 Reporting Mechanisms

- Email: safeguarding@saffederation.org
- Anonymous drop boxes at venues
- Escalation to authorities for criminal concerns

10.3 Confidentiality

Confidentiality is respected throughout:

- Information shared strictly on a need-to-know basis
- Secure data handling
- Reassurance and support to the child/witness

10.4 Roles and Responsibilities

Stakeholder	Responsibility
SAFF Executive	Endorse policy, allocate resources
SAFF Safeguarding	Oversight, training, monitoring
MAs	Local implementation
Coaches/Officials	Frontline prevention and reporting
Parents/Children	Awareness and participation

11. SAFE RECRUITMENT, SCREENING AND SELECTION

- Mandatory criminal background checks
- Signed self-declaration forms
- Role-specific safeguarding duties in job descriptions
- Reference verification

12. SAFEGUARDING & SUPERVISION / RISK MANAGEMENT

1. Safe Travel and Overnight Stay Protocols

- Travel and accommodation arrangements must be made or pre-approved by SAFF
- Children must be accompanied by designated chaperones of the same gender.

Overnight stays must ensure:

- Separate rooms for adults and children.
- No adult should sleep in the same bed or enclosed space with a child.
- Clear curfews and check-ins must be scheduled.
- Emergency contact numbers and travel itineraries should be shared with parents in advance.
- A staff member must carry medical records and parental consent forms at all times.

2. Media and Communication Guidelines

- Media personnel must be accredited and accompanied when interacting with children.
- No one is allowed to take photographs or video recordings of children without prior written consent from parents/guardians.
- Children should never be named, tagged, or geo-located on social media posts without prior written consent from parents/guardians

3. Supervision Ratios and Privacy Protections

Recommended adult-to-child supervision ratio:

- Ages 6–10: 1 adult per 8 children
- Ages 11–17: 1 adult per 10 children
- At least two adults must be present at all times—lone supervision is not allowed.
- Adults must not enter children's changing rooms unless absolutely necessary and with a second adult present.
- Ensure availability of private toilets and changing spaces for all genders and abilities.
- All rest areas must be publicly visible and routinely monitored.

4. Risk Assessment and Control Planning

A written risk assessment must be conducted before any event or activity involving children as per the SAFF Competition Protocol 2nd Ed. Risk assessment must cover:

- Venue safety
- First-aid arrangements
- Access and egress points
- Emergency contacts and procedures
- Supervision plans

Control measures must be clearly documented and implemented. Staff must be briefed on potential risks and assigned specific roles in the control plan. A copy of the risk

assessment must be submitted to the SAFF Safeguarding and SAFF General Secretary and retained on record.

13. MISSING CHILD POLICY

Purpose: To ensure immediate and coordinated action in the event of a missing child during any SAFF-sanctioned activity or event.

a. Immediate Response Protocol

- Any staff member, volunteer, or participant who suspects a child is missing must **immediately alert the designated Safeguarding Officer or Event Manager**.
- **Cease all activities** and initiate a headcount and area sweep.
- Designated staff must:
 - Search last known location and adjacent spaces.
 - Interview witnesses, including children and staff.
 - Secure the area to prevent further movement.

b. Escalation Procedure

- If the child is not found within **10 minutes**, the following steps must occur:
 - ✓ Notify **local law enforcement** and provide:
 - Child's name, photo/accreditation card, clothing description, and any known medical conditions.
 - Last seen location, time, and context.
 - ✓ Alert the **child's parents or guardians** immediately.

c. Communication Guidelines

- Only the **appointed media or senior official with team liaison officer (if required)** may speak to the media or post on public platforms.
- Maintain **confidentiality** of the child's identity and personal information.
- Do not spread unverified information among participants or staff.

d. Post-Recovery Actions

- Provide **medical and psychological support** to the child as necessary.
- Conduct an **incident debrief** involving:
 - Safeguarding Officer
 - Team staff
 - Witnesses
 - Match Commissioner
 - LGC
- Submit an **Incident Report** within 24 hours to the SAFF Safeguarding Unit.
- Review and amend safety procedures based on identified gaps.

e. Roles & Responsibilities

- **Safeguarding Officer:** Coordinates search, informs stakeholders, maintains records.
- **Local General Coordinator:** Assists with access control, coordination with venue security.
- **All Staff & Volunteers:** Follow the protocol, stay at assigned posts unless instructed.

f. Legal and Local Protocols

- Follow **National legal procedures** and any **Member Association (MA)**-specific protocols regarding missing persons.
- Cooperate fully with law enforcement and comply with documentation or procedural requests.

14. CODES OF CONDUCT

Codes required for:

- Secretariat
- Players- Parents and guardians
- Member Associations

Secretariat's Code of Conduct

I, _____, as a Secretariat of the SAFF, hereby commit to abide by the Secretariat's Code of Conduct for the duration of my employment in SAFF.

I acknowledge the following:

- I have never been accused or penalised for any action or misconduct involving inappropriate behaviour with children.
- I will respect the rights, dignity, and worth of everyone involved with SAFF, ensuring equal treatment regardless of gender, ability, cultural background, or religion.
- I will not engage in any behaviour that can be demoralising, humiliating, embarrassing, or physically/mentally harmful to any players involved in any competitions of SAFF.
- I will never encourage, condone, or participate in activities that may intentionally harm players, spectators, officials, or damage facilities.
- I will demonstrate professionalism, accept responsibility for my actions, and encourage others to do the same.
- I will avoid behaviour that could amount to emotional neglect or abuse.
- I have a commitment and responsibility to safeguard the games with the highest standards and will undergo required safeguarding training/information sessions.
- I can seek help from SAFF Safeguarding for information or clarity at any point.
- I will avoid physical contact with players or minors unless appropriate and necessary with due expressed consent.
- I will refrain from harassment, bullying, body shaming, risk, harm, or neglect towards anyone and report concerns.
- I will provide a safe environment for training and competition, ensuring safety standards for equipment and facilities.
- I will ensure the safety of players in training, accommodation, transportation, and other spaces by coordinating with the designated safeguarding officer.
- I will treat participants, officials, and spectators with courtesy and respect and encourage others to do the same.
- I will prioritize the highest duty of care to the teams and accommodate reasonable adjustments to address safeguarding concerns.
- I will inform everyone of fire exit or emergency evacuation procedures at venues and accommodations if needed.
- I will prevent unauthorised access at venues and ensure media-related safeguarding with the LMO and SAFF Media Officer.

- I will act in the best interest of SAFF, LOC, teams, and spectators and avoid actions that bring disrepute.
- I will ensure sufficient safeguarding measures and accessible information for everyone.
- I have a mandatory obligation to cooperate with SAFF or relevant administrative bodies in case of safeguarding concerns, regardless of my direct/indirect involvement.
- I will maintain the highest confidentiality for safeguarding concerns, keeping incident details private except for SAFF Safeguarding or relevant case management authorities.
- Smoking, substance use, or alcohol consumption in front of players or in public places is prohibited. Violations will be reported and addressed accordingly.

I understand that all organizing team members/officials are expected to follow the behaviours set out in this code. Any violations will be addressed promptly with member associations, administrative authority, and SAFF's involvement for resolution.

Date: _____

Signature of Secretariat:

Secretariat's full name: _____

Designation: _____



Player's Code of Conduct and Consent Form

I, _____, acknowledge and agree to uphold the following Code of Conduct as a participant in any SAFF-endorsed football activity. I also provide consent regarding the appropriate and safe use of photos or videos taken during my involvement.

I understand and commit to the following principles:

- ✓ I will always play fairly, follow rules, and demonstrate sportsmanship.
 - ✓ I will treat teammates, coaches, officials, and others with respect—on and off the field.
 - ✓ I will follow the guidance of responsible adults and act in a way that ensures the safety of myself and others.
 - ✓ I will not engage in fighting, bullying, discrimination, or abusive behaviour.
 - ✓ I will never damage equipment, facilities, or the environment I train or play in.
 - ✓ I will remain in safe, designated areas and always inform adults before leaving.
 - ✓ I understand that alcohol, tobacco, vaping, drugs, or any banned substances are not allowed.
 - ✓ I will respect every person's dignity, regardless of gender, race, religion, background, or ability.
 - ✓ I have the right to feel safe, included, heard, and supported.
 - ✓ I know how to raise concerns and report anything unsafe, inappropriate, or uncomfortable.
 - ✓ I will contact the appointed Safeguarding Officer or responsible adult if something feels wrong.
 - ✓ I have the right to privacy and protection from unwanted or inappropriate attention.
-
- I consent to appropriate photos and videos of me being used for SAFF-approved purposes including training, awareness, education, media, and communication.
 - I understand I can refuse or withdraw consent for specific media use at any time.
 - I will never take or share inappropriate photos/videos of others without permission.
 - I know it is strictly prohibited to take any photos/videos in private settings (e.g., changing rooms etc.).
 - I understand that breaking this Code of Conduct may result in actions by SAFF, the organizing body, or other responsible adults, including discussions with my parent/guardian or further consequences.

- I understand that my conduct matters not just during matches or training, but at all times when I represent or participate in football under SAFF.
- I confirm that my parent/guardian has been informed of these expectations and consents.

By signing below, I certify that I have read and understood the above content, the associated risks, and consent to participate voluntarily.

Full Name & Signature: _____

Member Association: _____

Date:

Parent/Local Guardian's Consent:

I, _____, hereby declare that I have read and understood the above Player's Code of Conduct, the associated risks, and the safeguarding provisions. I give my voluntary permission for my child/dependent, _____, to sign.

I understand and acknowledge the rules and regulations outlined herein and hold no objections.

If I have any additional concerns, I reserve the right to express them without prejudice.

I also consent to the appropriate use of photos/videos taken during the competition.

Full Name & Signature _____

Parent ☐ **Local Guardian** ☐

Date:



SAFF MEMBER ASSOCIATION CODE OF CONDUCT & SAFEGUARDING COMMITMENT

For All South Asian Football Federation (SAFF) Member Associations

As a Member Association (MA) of the South Asian Football Federation (SAFF), we, the undersigned, hereby affirm our commitment to creating and maintaining a safe, respectful, inclusive, and protective football environment for all, especially children and vulnerable participants.

We acknowledge our duty to implement, monitor, and uphold safeguarding principles as outlined in the SAFF Safeguarding Policy and commit to embedding safeguarding in all football activities conducted under our jurisdiction.

WE COMMIT TO THE FOLLOWING PRINCIPLES:

- We will fully adopt and implement the SAFF Safeguarding Policy across all levels — from grassroots to national teams.
- We will appoint a qualified Safeguarding Officer and ensure they have the authority, visibility, and independence to act.
- We will ensure all Officials, staff, volunteers, and contractors working with children and vulnerable persons are vetted, trained, and supervised appropriately.
- We will promote a culture of awareness, accountability, and transparency within our organization and affiliated entities.
- We will actively prevent abuse, exploitation, harassment, and misconduct, and respond promptly and appropriately to any concerns or violations.
- We will ensure all football activities (matches, camps, academies, events) are conducted in a manner that prioritizes participant well-being.
- We will collaborate with SAFF, local authorities, and relevant stakeholders in all safeguarding matters, including serious incident reporting.
- We will protect the privacy, dignity, and rights of children, players, staff, and all participants at all times.
- We will review and report on safeguarding progress regularly, and continuously improve our approach.

WE UNDERSTAND:

- Safeguarding is a shared responsibility — involving administrators, coaches, medical staff, referees, volunteers, parents, and others.
- We are accountable not just for our own conduct, but for ensuring all affiliated leagues, clubs, academies, and partners align with these values.
- Violations of the SAFF Safeguarding Policy may lead to investigation, sanctions, or suspension from SAFF activities.
- SAFF reserves the right to review our safeguarding practices and recommend corrective actions.

OUR ORGANIZATIONAL COMMITMENT:

By signing below, we declare our Member Association's full endorsement of SAFF's Safeguarding Policy and this Code of Conduct. We understand the importance of safeguarding in football and pledge to create safe environments for every participant.

Member Association Name: _____

President Name: _____

Signature: _____ **Date:** _____

General Secretary / Equivalent: _____

Signature: _____ **Date:** _____



15. ANNEXURES

- Reporting Form
- Action Form
- Risk Management Template

SAFF Competition Safeguarding Protocol General Complain Form

Your information

I understand that the information provided or incident reported through this form is true to my knowledge and best of my understanding. I confirm, this is a matter of genuine concern and not an attempt to falsely accuse or penalize anyone.

Full Name: _____

Name of Organization/Federation: _____

Your Role: _____

Who suffered the risk/harm/abuse?

I am reporting my own concern. ☐

I am reporting concern of someone else ☐

Full Name of the affected person: _____

Contact details (if known):

Any Identifiable mark?: _____

Organization/Federation: _____ Role: _____

Who suffered the risk/harm/abuse?

Name of the person causing harm:

Organization/Federation: _____

Role: _____

Date of report: _____

Date of incident: _____

Time of incident: _____

Location of the incident: _____

Details of the Incident

Details about the incident:

Did this concern happen repeatedly? Yes ☐ No ☐

Did you already report this concern to anyone? Yes ☐ No ☐

Were there any witnesses? Yes ☐ No ☐

if yes, please give details _____

Can there be any relevant evidence found? (CCTV footage/ bystander etc.) Yes ☐ No ☐

*if you have any picture or video footage or any other relevant evidence to share
please email to safeguarding@saffederation.org



Your Signature: _____

SAFF SO Signature: _____

SAFF Competition Safeguarding Protocol

Anonymous Complaint Form

I understand that the information provided or incident reported through this form is true to my knowledge and best of my understanding. I confirm, this is a matter of genuine concern and not an attempt to falsely accuse or penalize anyone.

Date of report: _____ Date

of incident: _____ Time of incident: _____ Location

of the incident: _____ Victim's

details (If known/identified):

Details about the incident:

Did this concern happen repeatedly? ☐ Yes ☐ No Level of harm: ☐ Low ☐ Moderate ☐ High

Is there any Member Association that needs to be concerned?

Were there any individual injured? ☐ Yes ☐ No

Were there any witness? ☐ Yes ☐ No if yes, please give details _____ Can

there be any relevant evidence found? (CCTV footage/ bystander etc.) _____ Did you

have a direct affiliation with the incident? ☐ Yes ☐ No

Why did you choose to report?

. * if you have any picture or video footage or any other relevant evidence to share
please email safeguarding@saffederation.org



Safeguarding Action Form

Date:	
Event:	
Location:	
Description of Incident	
Analysis	
Recommendations for Future Events	
Follow-up Actions	
Evidence(s)	
Comment	

This concern report was inscribed by: _____

Designation, Association: _____

Date: _____



SAFF RISK ASSESSMENT FORM

1. Basic Information

- Event/Activity Name: _____
- Date(s): _____
- Location/Venue: _____
- Organized By (MA/Department): _____
- Lead Safeguarding Officer: _____
- Other Key Staff Involved: _____

2. Participants

- Age Group: _____
- Number of Children Involved: _____
- Number of Staff/Supervisors: _____
- Adult-to-Child Supervision Ratio: _____

3. Risk Identification and Assessment Table

Area of Risk	Identified Risk	Likelihood (Low/Med/High)	Potential Impact (Low/Med/High)	Mitigation Measures	Person Responsible

4. Summary

- Overall Risk Level (circle): Low / Medium / High
- Key Risks to Monitor Closely:

- Additional Notes or Recommendations:

5. Sign-Off

Completed By (Name & Role): _____

Signature: _____ Date: _____

Reviewing Safeguarding Officer's Name and Signature: _____

Date: _____



16. MAIN REFERENCES AND USEFUL LINKS

- FIFA Guardians Toolkit
- AFC Child Safeguarding Policy
- National Child Protection Laws
- UN Convention on the Rights of the Child

17. IMPORTANT CONTACTS

For any concerns, queries or emergency reports, please contact SAFF Safeguarding Unit.



Email

safeguarding@saffederation.org



Telephone

+8809642601524